

Minutes of the January 9, 2018, Board Meeting of the
Brookeville Farms Homeowners Association
Sager Residence

Board Members Present: Russ Craig, Chris Milke, David Sager, Randy Sands, Bret Stine,
Chrysa Thear, Mark Wesolowski

Board Members Absent: Jim Hanson, John O'Loughlin

Homeowners Present: Debbie Stine

Call To Order: The meeting was called to order at 7:04 pm with seven (7) Directors present.

Secretary's Report: The Minutes from the November 14, 2017 Board Meeting were reviewed and accepted.

Treasurer's Report:

- Year-end report:
 - All 2017 bills have been paid.
 - The only 2017 budget change was an increase in trash expenditures due to fuel surcharge.
 - HOA fees missing from three delinquent homeowners
- Board is still looking for a new treasurer to replace Russ Craig

Committee Reports:

- Architectural
 - Committee has sent a request to a homeowner on Lubar Drive to submit applications for their outbuildings that have been built without approval from the HOA. Homeowner responded and provided to the committee a set of incomplete plans for existing structures as well as a request for a new carport. From the information received by the Board it is not possible to determine if county approval has been received for these structures. The Architectural committee will contact the county to determine if the plans are in compliance with county codes and if permits have been received.
- Landscaping
 - Bids for landscaping enhancements to the west entrance of the community are being requested.
 - A letter will be sent to Pepco explaining the HOA's concerns with the undergrowth along the guardrail causing a hazard to people using the sidewalk.
 - Homeowner located near the east entrance of the neighborhood has requested the removal of a tree in the entrance landscaping. The landscaping committee

will assess the health of the tree in question and speak to the neighbor about their concerns.

Communication:

- None

Old Business:

- The HOA request to the county for installing speed cameras along Bordly Drive is still being evaluated.

New Business

- Option for the disposition of the fireback found at the Riggs Family excavation is still being evaluated

Next Meetings

- 2018 meeting schedule:
 - Thursday, February 15 – Annual meeting – RE/MAX
 - Tuesday, April 10 – Craig residence
 - Thursday, June 14 – Stine residence
 - Thursday, September 13 – Thear residence
 - Tuesday, November 13 – Milke residence

Other items

- Next Meeting, Thursday, February 15 – Annual meeting – RE/MAX

Adjourn: The meeting was adjourned at approximately 8:15 pm.