

Minutes of the November 14, 2013, Board Meeting of the  
Brookeville Farms Homeowners Association  
Sager Residence

Board Members Present: Russ Craig, Jim Hanson, David Sager, Randy Sands, Peter Schmidt, Bret Stine, Mark Wesolowski

Board Members Absent: John O'Loughlin

Homeowners Present: Debbie Stine

Call To Order: The meeting was called to order at 7:02 pm with seven (7) Directors present.

Secretary's Report: The Minutes from the September 11, 2013 Board Meeting were reviewed and accepted as written.

Treasurer's Report:

- The HOA finances were reviewed.
- The 2014 budget was discussed.
- Two homeowners still owe HOA dues for their property for multiple years. We have perfected liens against these properties and will continue to do so.

Committee Reports

- Architectural
  - One shed request was submitted and approved.
  - One garage door request was submitted and approved.
  - One walkway request was submitted and approved.
  - Two fence requests were submitted and approved.
  - The Fence Guidelines were revised to include deer fencing. The new guidelines were approved as amended.
- Landscaping
  - The pine trees on the HOA easement on Lot 1 were removed.
  - The landscaping contract is up for renewal.
- Communication
  - An October newsletter was published.

Old Business: None

New Business:

- Two vendor solicitations were received:
  - Community Inspection Services, Gaithersburg – offering to perform architectural and compliance inspections

- DoodyCalls, Rockville – offering pet waste stations, cleaning, etc.
- The meeting schedule for 2014 is:
  - Tuesday, January 7 – Sager residence
  - Wednesday, February 12 – Annual Meeting - RE/MAX Building, Community Room
  - Thursday, April 17 – Sands residence
  - Tuesday, June 10 – Stine residence
  - Wednesday, September 10 – Hanson residence
  - Thursday, November 13 – Craig residence

Adjourn: The meeting was adjourned at approximately 8:08 pm. The next meeting of the Board is scheduled for 7:00pm, Tuesday, January 7 at the Sager residence.