

Minutes of the February 19, 2014 Annual Board Meeting  
Brookeville Farms Homeowners Association  
Buffington/ReMax Community Room

Board Members Present: Jim Hanson, John O'Loughlin, David Sager, Randy Sands, Bret Stine, Mark Wesolowski

Board Members Absent: Russ Craig, Peter Schmidt

Homeowners Present: Chris Milke, Debbie Stine

Call To Order: Meeting was called to order at 7:10 pm with six (6) Directors present. The Board members were introduced.

Elections:

The terms of three (3) existing Board Members has expired: David Sager, Bret Stine, Mark Wesolowski. They agreed to remain on the Board. Additionally, Chris Milke agreed to fill the remaining opening on the Board.

Secretary's Report: The Minutes from the February 13, 2013 Annual Meeting were distributed and approved as revised.

Treasurer's Report:

- No report

Committee Reports:

- Architectural Report:
  - The temporary fences installed by two homeowners were removed, as requested.
- Landscaping:
  - Landscape service contract with Estes was renewed for three more years.
- Communication:
  - A December newsletter was published.
  - Welcome package was sent to Gabriela and Geoff Doyle, 20505 Abrams Court.

Accomplishments of 2013

- Architectural
  - The Fence Guidelines were revised to include deer fencing.
  - Guidelines for Play Equipment were written.
  - Projects approved: 1 garage door, 1 shed, 2 walkways, 2 fences
- Landscaping
  - Landscape service contract with Estes was renewed.
  - Some pine trees on the HOA easement on Lot 1 were removed.
- Communication
  - Four HOA newsletters were published and distributed by email.

- Web site, [www.bfmdhoa.org](http://www.bfmdhoa.org), kept up to date
- Other
  - Trash removal

#### Old Business:

- The new HOA web site, [www.bfmdhoa.info](http://www.bfmdhoa.info), was announced. The old address, [www.bfmdhoa.org](http://www.bfmdhoa.org), needs to be redirected to the new site.
- The new community email distribution list, [bfneighbors@bfmdhoa.info](mailto:bfneighbors@bfmdhoa.info), was announced. To date, it contains 60 email addresses. The old list contained 84 email addresses. Reminders, with sign-up instructions, were sent to 26 additional email addresses.
- Mark Wesolowski has volunteered to be backup web administrator.
- The contents of the HOA web site will be escrowed annually. CDs were given to Mark Wesolowski (backup web administrator) and John O'Loughlin (HOA registered agent).

#### New Business:

- Street tree replaced in front of Sager house.
- Bret Stine requested funds to buy additional mulch for the Riggs family cemetery. It was decided to discuss this in the spring following determination of the cost.
- 2014 meeting schedule
  - Thursday, April 17 – Sands residence
  - Tuesday, June 10 – Stine residence
  - Wednesday, September 10 – Hanson residence
  - Thursday, November 13 – Craig residence

Adjourn: The meeting was adjourned at approximately 8:00 pm.