

Minutes of the February 19, 2015 Annual Board Meeting
Brookeville Farms Homeowners Association
Buffington/ReMax Community Room

Board Members Present: John O'Loughlin, David Sager, Randy Sands, Bret Stine, Mark Wesolowski

Board Members Absent: Russ Craig, Jim Hanson, Chris Milke, Peter Schmidt

Homeowners Present: Gwen Crane, Josh Pomeroy, Debbie Stine, Chrysa Thear

Call To Order: Meeting was called to order at 7:10 pm with five (5) Directors present. The Board members and Homeowners were introduced.

Elections:

The terms of three (3) existing Board Members has expired: Russ Craig, Jim Hanson, Peter Schmidt. Call for nominations – Russ Craig will remain as treasurer, Jim Hanson is re-elected and Chrysa Thear is elected to the board.

Secretary's Report: The Minutes from the February 19, 2014 Annual Meeting were reviewed, amended and accepted.

Treasurer's Report:

- The end-of-year financial report was discussed.
- Board reviewed 2015 budget.

Committee Reports:

- Architectural:
 - Nothing to report.
- Landscaping:
 - Nothing to report.
- Communication:
 - A December newsletter was published.
 - Welcome package was sent to Jim Bona, 20307 Lubar Way.

Accomplishments of 2014

- Architectural
 - The Fence Guidelines were revised to clarify deer fencing.
 - Projects approved: 1 window and door upgrade, 2 shed, 1 walkway, 1 covered porch, 1 garage door, 1 portico
- Landscaping
 - Landscape service contract with Estes was renewed for three years.
- Communication
 - Four HOA newsletters were published and distributed by email.
 - Web site, www.bfmdhoa.info, kept up to date
- Other

- Trash removal

Old Business:

- Concerns about the increase volume of traffic on Lubar Way during the holiday season. Discussions on traffic calming approaches for the increase traffic on Lubar Way during the holiday season. Several possible remedies were suggested and will be reviewed at future board meetings. Suggestions included:
 - Using volunteers (Boy Scouts, school students who need service hours, others) to assisted in directing visitors to parking areas
 - Using no parking signs along Lubar Way to keep vehicles off of neighbor's yards
- The missing street sign at the corner of Georgia Avenue and Bordly Drive was reported.
- The contents of the HOA web site are escrowed annually. CDs were given to Mark Wesolowski (backup web administrator) and John O'Loughlin (HOA registered agent).

New Business:

- A Google search for "Brookeville Farms HOA" results in the old site hosted by Peter Schmidt. Peter will be asked to remove the site from his servers.
- The archeological survey of the Riggs House may get started during the spring school break.
- 2015 meeting schedule
 - Tuesday, April 14 – Craig residence
 - Thursday, June 11 – Stine residence
 - Tuesday, September 8 – O'Loughlin residence
 - Thursday, November 12 – Milke residence

Adjourn: The meeting was adjourned at approximately 8:10 pm.