

Minutes of the February 4, 2020, Annual Board Meeting of the
Brookeville Farms Homeowners Association
Longwood Recreation Center Community Room

Board Members Present: Shane Hickey, David Sager, Chrysa Thear, Mark Wesolowski

Board Members Absent: Phil Craig, John O'Loughlin, Chris Milke, Bret Stine, Randy Sands

Homeowners Present: Albert Camacho, Debbie Stine, Alton and Betty Sumner

Call To Order: The meeting was called to order at 7:05 pm with four (4) Directors present.

Elections:

- The term of (3) existing Board Members has expired: David Sager, Bret Stine, Mark Wesolowski
- Call for nominations – David Sager, Bret Stine, Mark Wesolowski were nominated.
- David Sager, Bret Stine, Mark Wesolowski were reelected to the Board.

Secretary's Report: The Minutes from the February 21, 2019 Annual Meeting were reviewed and accepted as written.

Treasurer's Report:

- HOA 2019 end of year financial report was presented.

Committee Reports:

- Architectural
 - None
- Landscaping
 - A new landscaping contract with Estes is in place. It calls for additional clearing along the Bordly Drive sidewalk.
 - The Lubar Court cul-de-sac landscaping needs to be repaired. The use of river rocks will be pursued
 - The stakes on the cryptomeria at the west entrance will be removed.
- Communication:
 - January HOA newsletter was published and distributed by email.
 - Escrow for HOA website – electronic.

Accomplishments of 2019

- Architectural
 - Projects approved: 1 pool, 1 solar panel project.

- Landscaping
 - Landscaping at the east entrance of the community was renovated.
 - Dead tree removed/dead branches cut down.
 - Cherry laurel bushes planted along upper border.
 - Old juniper bushes around entrance sign replaced with new juniper bushes.
 - Trees in the common areas were trimmed.
 - Estes landscape service continues to be satisfactory.

- Communication
 - Five HOA newsletters were published and distributed by email.
 - Welcome packages sent to five new homeowners.
 - Web site, www.bfmdhoa.info, kept up to date (files are being escrowed to maintain website).

- Other
 - Potomac Disposal is providing good trash service.
 - New propane pricing contracts.
 - Speed camera installed on Bordly Drive.
 - Community cleanup day was a success.
 - The HOA is now a member of GOCA.
 - The fireback found during the archeological dig on the Pleasant Hill Farm is on display at the Brookeville Beer Farm. The display case was constructed by John O'Loughlin.
 - CCOC annual survey completed.

Old Business

- Speed calming - A speed camera was installed on Bordly Drive.
- Archeology project – homeowner raised concerns about the dig infringing on their property. The property lines will be checked.
- Radio Antenna update - The new antenna will not be built on the McDonnell property. It will be constructed on a farm on Brookeville Road.
- GOCA – accomplishments reviewed.
- The County is considering providing trash service for the entire County, not just the lower portion of the County. John O'Loughlin wrote a letter on behalf of our community expressing our disagreement with this proposal.

New Business

- 28 homes approved for the Camp Bennett site.
- Another community cleanup day will be scheduled for March 28.

New CCOC online training is available.

- 2020 meeting schedule:
 - Tuesday, April 7 – Sager residence
 - Tuesday, June 9 – Sager residence
 - Tuesday, September 8 – Sager residence
 - Thursday, November 12 – Sager residence

Adjourn: The meeting was adjourned at 8:40 pm.