

Minutes of the January 6, 2022
Board Meeting of the
Brookeville Farms Homeowners Association

Board Members Present: Phil Craig, Chris Milke, John O'Loughlin, David Sager, Randy Sands,

Board Members Absent: Allen Bell, Valerie Carlson, John Hallen, Mark Wesolowski

Homeowners Present: None

Call to Order: The meeting was called to order at 7:04 p.m. with five Directors present.

Secretary's Report: The Minutes from the November 6, 2021 Board Meeting were reviewed and accepted.

Treasurer's Report:

- Final 2021 Statement of Cash Flow was reviewed and there are no issues with budget were raised. All HOA fees have been collected and all expenses paid for 2021.
- The Treasurer has solicited bids for the Reserve Study.
- The Treasurer has been informed that the annual audit is almost complete and is awaiting a final report.
- Board reviewed the proposed 2022 Annual Budget to be presented at the Annual HOA meeting in February.

Committee Reports:

- Architectural
 - Nothing to report
- Landscaping
 - Plant refurbishment:
 - West Entrance – 3 boxwoods have been planted, which completes the refurbishment at this entrance.
- Communication
 - Nothing to report

Old Business

- Nothing to report

New Business

- Trash Service has been changed to B&B Refuse due to pricing increase and pick-up changes imposed by Potomac Disposal which the Board found to be unacceptable.
- Annual Meeting will be held virtually due to the current COVID situation.
- Proposed 2022 meeting schedule:
 - Tuesday, February 1 – Annual meeting
 - Tuesday, April 5
 - Tuesday, June 7
 - Tuesday, September 6
 - Thursday, November 10

Adjourn 7:45

