

Minutes of the November 17, 2016, Board Meeting of the
Brookeville Farms Homeowners Association
Thear's Residence

Board Members Present: Russ Craig, Chris Milke, John O'Loughlin, David Sager, Randy Sands, Chrysa Thear, Mark Wesolowski

Board Members Absent: Jim Hanson, Bret Stine

Homeowners Present: Pat Smith, Don Crane, Adam Sachs

Call To Order: The meeting was called to order at 7:09 pm with seven (7) Directors present.

Secretary's Report: The Minutes from the September 13, 2016 Board meeting were reviewed and accepted.

Treasurer's Report:

- Currently there is approximately \$7,200 surplus for the year and all but two homeowners are up to date on their HOA fees.
- Russ Craig has contacted an accounting firm and is awaiting a bid to do an end of year audit on the HOA books.

Committee Reports:

- Architectural:
 - One homeowner has requested approval for a new deck
- Landscaping:
 - New quotes for removal of the fencing at the east entrance of Brookeville Farms are being solicited.
 - Board will request designs and bids for landscaping improvements to the west entrance of the community. Near term remedies include trimming trees now blocking the view of the monument, incorporating additional plants to existing beds and fixing the erosion problems around the monument.
- Communication:
 - October newsletter distributed

Old Business:

- Traffic counter has been installed on Bordly Dr as part of the speed calming study. No other actions have been taken by Montgomery County at this time and Board will contact with the County for an update on their speed calming plan for the Community.

- Board reviewed and approved a notice presented by homeowners on Lubar Way to inform visitors that Winter Wonderland display is not open to the public.

New Business:

- The Powell Farm Place cul-de-sac is now without any trees after Asplundh removed the last remaining tree. The Board approved the purchase and installation of tree(s) in the cul-de-sac to remedy the situation.
- A cast iron fireback (circa. 1780) has been found at the site of the old Riggs estate – part of the archeological project. The fireback is being restored and the Board discussed possible locations for it to be displayed.
- Board approved the removal of trees by BGE at the eastern edge of the Brookeville Farm community that are impacting the power lines.
- Proposed meeting schedule for 2017:
 - Thursday, January 5 – Sager residence
 - Thursday, February 16 – Annual meeting – RE/MAX
 - Thursday, April 13 – O’Loughlin residence
 - Tuesday, June 13 – Sands residence
 - Thursday, September 14 – Thear residence
 - Tuesday, November 14 – Milke residence

Adjourn: The meeting was adjourned at approximately 7:49 pm.

The next meeting of the Board is scheduled for 7:00pm, Thursday, January 5, 2017 at the Sager residence.