

Minutes of the September 9, 2021
Board Meeting of the
Brookeville Farms Homeowners Association

Board Members Present: Valerie Carlson, Phil Craig, John Hallen, David Sager, Randy Sands

Board Members Absent: Allen Bell, Chris Milke, John O'Loughlin, Mark Wesolowski

Homeowners Present: Rhonda Harris, Dan Weisman

Call to Order: The meeting was called to order at 7:03 p.m. with seven Directors present.

Secretary's Report: The Minutes from the June 8, 2021 Board Meeting were reviewed and accepted.

Treasurer's Report:

- Current Statement of Cash Flow was reviewed and no concerns about the current budget were raised.
- Estes contracted for landscaping work on both entrances (\$2,500 deposit, \$2,657 due upon completion) scheduled for this fall.
- The Treasurer will investigate the need for a reserve study and will report to the Board at the next meeting.

Committee Reports:

- Architectural
 - Welcomed Dan Weisman as a member of the Architectural Committee.
 - Nothing to report
- Landscaping
 - Discussed the report of vegetation removal around mailbox at 2001 Brighton Dam Rd. Estes has been notified to be aware of possible landscaping around mailboxes at the east entrance.

Communication:

- Welcomed Rhonda Harris as a member of the Communication Committee.
- July newsletter was published.
- Rhonda Harris has developed a welcome package for new homeowners consisting of:
 - Welcome letter
 - New Neighbor Profile letter (two new neighbors are highlight in the September newsletter)
 - Montgomery County Noise Control
 - Montgomery County Emergency Alert System
 - Montgomery County Recycling Basics
 - Montgomery County - Reduce the Risk for Trash Fires
 - Montgomery County - Don't Dump. Donate
 - Brookeville Farms Notepad

Old Business

- Pet waste stations are being used and there is a noticeable decrease in dog waste along the sidewalk.
- Riggs Property Archeology Project has finished for the summer and several homeowners have visited the site to see their work. John O'Loughlin is the HOA point of contact for the project.

New Business

- Trash service contract with Potomac Disposal will be monitored by Allen Bell.
- Propane contract with Thompson will be monitored by Valerie Carlson.

- Board has been contacted by a homeowner who had received a request for permission to bow-hunt on their Brookeville Farms property – request was denied. Board is getting clarification on county hunting laws for our community.
- Meeting schedule for 2021 (anticipated to be virtual (Zoom)).
 - Thursday, November 4

Adjourn 7:52